

* Required information

COMPANY INFORMATION

Company: _____ * Policy number: _____
* Policy effective date: _____ * Policy expiration date: _____

INSURED INFORMATION

* Name: _____
* Address: _____
* Person to contact: _____
* Contact residence phone: _____ * Contact cell/business phone: _____
* Borrower's name: _____ Loan number: _____

LOSS INFORMATION

* Type of loss: [] Fire [] Flood [] Water damage [] Theft [] Wind [] Hail [] Lightning [] Other: _____
* Date of loss: _____
* Location of loss (address): _____
* Police/fire dept. to which reported: _____
* Description of loss: _____ * Probable dollar amount of loss: \$ _____
* Date of last inspection report (prior to loss): _____ * Date of last photos (prior to loss): _____

▶ Attach last two inspection reports and last set of photos that show area of damage being reported. These should be prior to any damage.
Theft or vandalism claims will not be paid without inspection reports and current photos attached.

POLICY INFORMATION

Type of property: [] Commercial [] Residential [] Vacant [] Occupied [] Other: _____
* Mortgagee: _____
Dwelling coverage (amount of insurance): \$ _____ Deductible: \$ _____

▶ Attach additional page to include more remarks or details of loss.

ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION, IS GUILTY OF A FELONY OF INSURANCE FRAUD.

Reported by: _____ Reported to: _____

Signature

Date

Please email this completed form to Misty Kemp at misty.kemp@usrisk.com.